

Little Harbor Chapel

Reservation Price Sheet 2014

Reserving Little Harbor Chapel

Please note that reservations will not be secured until **full payment**, in the form of a check, together with this **completed reservation form**, have been received by the Managing Trustee's office.

Please make checks payable to: Little Harbor Chapel
Mail to: Little Harbor Chapel, P.O. Box 4256, Portsmouth, NH 03801
Submit Form via email, fax or mailing address:
E. info@littleharborchapel.com / F. (603) 436-4902

- Reservations are made on a first-come, first-served basis. Please submit payments promptly in order to secure your reservation.
- All payments are made as non-refundable deposits and it is agreed that this sum shall be forfeited if the event is cancelled.
- In the event of cancellation or date change, please contact Chapel Caretaker, Carol Melchor by phone: (603) 436-4902
- Please mark your calendar to contact Carol Melchor no less than 2 weeks prior to your event to discuss preparation of the Chapel.

Chapel Regulations

The LHC is a historic monument. Please be considerate of the regulations that are in place to preserve and protect the building and grounds.

- The Chapel seats 70 comfortably - 80 maximum. If your guest list exceeds 80, please seek an alternate location. Guests must obey strict fire laws demanding that ALL guests be seated and clear of means of egress. Standing at the back of the Chapel is not permitted.
- Please know that standees will be directed to, and required to remain, outside of the Chapel for the duration of the event.
- Battery or solar operated candles are permitted. Wax or oil candles, luminaries, incense, etc. may not be used.
- Ribbon or pipe cleaners may be used to secure approved decorations to the pews. Staples, wire, tape, glue, ect. may not be used.
- Miniature bells, bubble dispensers and tissue paper flower petals are acceptable. Rice, birdseed, plastic or metallic confetti may not be used.

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Preview of Chapel - \$25

Wedding Rehearsal - \$50

Wedding Ceremony - \$550

Baptism - \$400

Memorial Service - \$400

Custom Event - \$150 first hour, \$50 every additional